

## DESCRIPTION AND CONDITIONS OF THE TENDER

### 1. Description of the tender

- 1.1 The purpose of this tender is to find transport service partners for year 2019.
- 1.2 Name of the tender: Transport services 2019.
- 1.3 Period: 01.01.2019 – 31.12.2019.

### 2. Conditions of the tender

#### 2.1 Requirements for the means of transport:

- Side-loading trucks;
- The vehicle must not be older than 7 years;
- The vehicles must have declarations and/or certificates of conformity.

#### 2.2 Requirements for the tenderer:

- The tenderer must have the Carrier Liability Insurance;
- The payment due date must be at least 30 days;
- The tenderer must have experience in freight transport by road or freight forwarding for at least 3 years.

### 3. Conditions for the submission of the tender

- 3.1 The tender must include the cost of transport service by postcodes in step of 1 LDM (according to Annex 2 of the tender). The cost of the offer must include all expenses, obligations and risks associated with the contract.
- 3.2 The price offered for contract is final and is not subject to change during the execution of the contract.
- 3.3 The cost of preparing the bid is not reimbursed.
- 3.4 The offer must be valid for at least 30 days.
- 3.5 The contracting authority reserves the right to reject all tenders and to sign a contract for only part of the tender if this is due to a change in circumstances.
- 3.6 Tender submission deadline: 07.12.2018.
- 3.7 Tender must be submitted by e-mail: [transport@baltispoon.ee](mailto:transport@baltispoon.ee).

### 4. Other

- 4.1 The tenderer is registered to the procurement on the basis of a written request (e-mail).
- 4.2 Questions about the tender should be submitted no later than one working day before the deadline for the submission of tender.
- 4.3 List of tender documents:
  - Annex 1. Description and conditions for the tender on one page;
  - Annex 2. Destination postal codes and cities in the Excel spreadsheet.
- 4.4 Contact person: Balti Spoon OÜ Logistics Manager Sander Sarap, phone 671 2472, e-mail: [sander@baltispoon.ee](mailto:sander@baltispoon.ee)

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